

Clergy W-2 Worksheet

This worksheet will help simplify the preparation of Form W-2 for clergy. Complete all the boxes that apply. The W-2 worksheet will automatically be completed. **This worksheet is not the official W-2 and should not be sent to the IRS.**

Base compensation	_____	Student loan payments	_____
Gifts	_____	Other	_____
Bonus	_____	Other	_____
Social security allowance	_____	Other	_____
Social security off-set	_____	Other	_____
Auto allowance	_____		
Professional allowance	_____	Federal income tax withheld	_____
		State income tax withheld	_____

Enter any housing, parsonage, manse, appurtenances, or utilities allowance(s) paid in 2010?

Housing allowance	_____	Parsonage / Manse allowance	_____
		Appurtenance allowance	_____
		Utilities allowance	_____
		Utilities Paid By Church	_____
		Furnishing allowance	_____
		Fair Rental Value Parsonage/Manse	_____

22222		a Employee's social security number		OMB No. 1545-0008							
b Employer identification number (EIN)			1 Wages, tips, other compensation		2 Federal income tax withheld						
c Employer's name, address, and ZIP code Church Name 123 Church Address Anytown, State 12345			3 Social security wages		4 Social security tax withheld						
			5 Medicare wages and tips		6 Medicare tax withheld						
			7 Social security tips		8 Allocated tips						
d Control number			9 Advance EIC payment		10 Dependent care benefits						
e Employee's first name and initial		Last name		Suff.		11 Nonqualified plans		12a			
John Doe		123 Main Street		Anytown, State 12345		13 Statutory employee <input type="checkbox"/>		Retirement plan <input type="checkbox"/>	Third-party sick pay <input type="checkbox"/>	12b	
f Employee's address and ZIP code		16 State wages, tips, etc.		17 State income tax		18 Local wages, tips, etc.		19 Local income tax	20 Locality name		
15 State		Employer's state ID number		16 State wages, tips, etc.		17 State income tax		18 Local wages, tips, etc.		19 Local income tax	20 Locality name

Form **W-2** Wage and Tax Statement

2010

**FOR EDUCATIONAL PURPOSES ONLY.
DO NOT FILE.**

Copy 1 – For State, City, or Local Tax Department